	ANNUAL BUDGET 2023	JANUARY
REVENUE		
Membership & Communications		
Membership Fees	$ 37,000.00	
refunds		
Conference		
SETS Grant	$ 25,000.00	
Registration revenue	$ 63,875.00	
Sponsorship	$ 4,000.00	
Anti-Racism Fund	$ 25,000.00	
Business		
revenue	$ 750.00	
revenue	$ 3,750.00	
TOTAL REVENUE	**$ 159,375.00**	**$ -**
GIC Interest		
GST/QST		
GST refund		
QST refund		
EXPENDITURES		
Core Operating Expenditure		
Insurances	$ 5,000.00	
Accounting (Quarterly)	$ 8,000.00	
Accounting (Review Engagement)	$ 5,000.00	
Rackspace	$ 195.00	
Easy DNS	$ 45.00	
Website - Monthly maintenance (SwiftMedia)	$ 1,400.00	
Website updates	$ 400.00	
Website Re-design/other	$ 2,000.00	
Bank Fees	$ 500.00	
Stripe Fees	$ 2,000.00	
Office Supplies/Shipping	$ 150.00	
Corporations Canada	$ 15.00	
Administration	$ 2,000.00	
Admin Support	$ 350.00	
Misc	$ 300.00	
Legal Fees	$ -	
AGM Translation and Interpretation	$ 4,000.00	
AGM Tech support	$ -	
Accounting Requests	$ -	
TOTAL	**$ 31,355.00**	

FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
$ -	$ -	$ -	$ -	$ -	$ -

AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	**Total**
					$ -
					$ -
					$ -
					$ -
					$ -
					$ -
					$ -
$ -	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
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					$ -

VARIANCE	NOTES
$ (37,000.00)	
$ -	
$ (25,000.00)	
$ (63,875.00)	
$ (25,000.00)	
$ (750.00)	
$ (3,750.00)	
$ -	
$ (159,375.00)	
$ -	
$ -	
$ 5,000.00	
$ 8,000.00	
$ 5,000.00	
$ 195.00	
$ 45.00	
$ 1,400.00	
$ 400.00	
$ 2,000.00	
$ 500.00	
$ 2,000.00	
$ 150.00	
$ 15.00	
$ 2,000.00	
$ 350.00	
$ 300.00	
$ -	
$ 4,000.00	
$ -	
$ -	
$ 31,355.00	

Membership & Communications				
Zoom	$	2,900.00		
Survey Monkey	$	470.00		
Zoom Webinars for Woo Commerce	$	100.00		
Translation (Newsletter/Communications)	$	200.00		
Email upgrade (MailChimp)	$	360.00		
TOTAL	**$**	**3,670.00**		
Conference				
AV costs (Encore)	$	57,039.25		
simultaneous captioning (Wordly)	$	11,000.00		
Plenary speaker honoraria	$	1,500.00		
Translation (Pendleton)	$	5,400.00		
Elder Prayer Gift	$	500.00		
Translation	$	2,500.00		
TOTAL	**$**	**77,939.25**		
Business and Education				
Trsltn -Principles of Research ethics	$	508.75		
Trsltn -Culture of Research Ethics	$	407.00		
Trsltn -Research/Humans/Vulnerable	$	425.50		
Trsltn - history of research ethics	$	962.00		
Articulate Rise	$	1,898.77		
Promotional-webinars & emod trsltn	$	555.00		
Webinar Stipend	$	500.00		
Webinar Translation	$	400.00		
Webinar simultaneous interpretation	$	565.00		
Emod developer stipend: CER	$	500.00		
TOTAL	**$**	**6,722.02**		
TOTAL EXPENDITURES	**$**	**119,686.27**	**$**	**-**
			$	-
GST/QST				
GST/HST paid				
Revenue-Expenses	**$**	**39,688.73**	**expenditures >reven**	
*Membership revenue adjusted Dec 20/21				

$ -	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
$ -					
ue					

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					$ -
$ -	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

$ 2,900.00	
$ 470.00	
$ 100.00	
$ 200.00	
$ 360.00	
$ 3,670.00	
$ 57,039.25	
$ 11,000.00	
$ 1,500.00	
$ 5,400.00	
$ 500.00	
$ 2,500.00	
$ 77,939.25	
$ 508.75	
$ 407.00	
$ 425.50	
$ 962.00	
$ 1,898.77	
$ 555.00	
$ 500.00	
$ 6,722.02	
$ 119,686.27	

	ANNUAL BUDGET 2022	JANUARY
REVENUE		
Membership & Communications		
Membership Fees	$ 25,000.00	$ 8,125.00
refunds		
Conference		
SETS Grant	$ 25,000.00	
President's fund	$ 25,000.00	
Registration revenue	$ 22,375.00	
Brookstreet refund 2020 conference		
Sponsorship	$ 23,000.00	
Business		
ABR SETS Grant	$ -	
ABR CIHR grant	$ 25,000.00	
Webinars	$ 3,360.00	$ 240.00
Emodules	$ 9,900.00	
TOTAL REVENUE	**$ 158,635.00**	**$ 8,365.00**
GIC Interest		
GST/QST		
GST refund		
QST refund		
EXPENDITURES		
Core Operating Expenditure		
Insurances	$ 5,000.00	$ 1,715.31
Accounting (Quarterly)	$ 8,000.00	
Accounting (Review Engagement)	$ 5,000.00	
Rackspace	$ 195.00	$ 15.62
Easy DNS	$ 45.00	
Website - Monthly maintenance (SwiftMedia)	$ 3,240.00	$ 52.50
Website updates	$ 400.00	
Website Re-design/other	$ 2,000.00	
Bank Fees	$ 400.00	$ 28.50
Stripe Fees	$ 1,100.00	$ 257.87
Office Supplies/Shipping	$ 150.00	$ 29.64
Corporations Canada	$ 15.00	
Administration	$ 2,000.00	
Admin Support	$ 350.00	
Misc	$ 300.00	
Legal Fees	$ -	
AGM Translation and Interpretation	$ 6,500.00	
AGM Tech support	$ 2,600.00	
Accounting Requests	$ -	

FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
$ 3,375.00	$ 2,375.00	$ 5,125.00	$ 375.00	$ 750.00	$ 375.00
	$ 25,000.00				
	$ 7,070.00	$ 23,075.00	$ 1,060.00		
$ 580.00	$ 750.00				
$ 3,955.00	**$ 35,195.00**	**$ 28,200.00**	**$ 1,435.00**	**$ 750.00**	**$ 375.00**
					$ 4,756.03
$ 324.09	$ 324.09	$ 324.09	$ 324.09	$ 324.09	$ 324.03
				$ 7,627.50	
					$ 4,520.00
$ 15.65	$ 15.79	$ 15.52	$ 16.04	$ 15.76	$ 16.03
$ 52.60	$ 52.50	$ 52.50	$ 52.50	$ 115.50	$ 115.50
$ 186.81	$ 97.19	$ 64.80	$ 43.81	$ 29.94	$ 30.30
$ 138.21	$ 330.39	$ 972.73	$ 46.81	$ 25.53	$ 12.91
	$ 12.00				
	$ 90.85				
				$ 3,545.29	

AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	**Total**
$ 425.00	$ 375.00	$ 125.00	$ 1,625.00		**$ 23,050.00**
					$ -
					$ 25,000.00
					$ -
			$ 10.00		**$ 31,215.00**
		$ 5,000.00			**$ 5,000.00**
					$ -
					$ -
$ 50.00	$ 625.00	$ 650.00	$ 785.00		**$ 3,680.00**
			$ 75.00		**$ 75.00**
$ 475.00	**$ 1,000.00**	**$ 5,775.00**	**$ 2,495.00**	**$ -**	**$ 88,020.00**
			$ 175.00		**$ 175.00**
					$ 4,756.03
$ 333.69	$ 326.72	$ 326.72	$ 326.72		$ 4,973.64
					$ 7,627.50
					$ 4,520.00
$ 15.86	$ 16.16	$ 16.93	$ 16.88		$ 176.24
	$ 39.10				$ 39.10
$ 115.50	$ 115.50	$ 115.50	$ 115.50		$ 955.60
					$ -
					$ -
$ 30.85	$ 31.20	$ 55.10	$ 31.20		$ 629.70
$ 14.44	$ 32.24	$ 26.00	59.26		$ 1,916.39
$ 90.24					$ 119.88
					$ 12.00
					$ -
					$ 90.85
					$ -
					$ -
					$ 3,545.29
					$ -
					$ -

VARIANCE	NOTES
$ (1,950.00)	
$ -	
$ -	at Trillium
$ (25,000.00)	not eligible
$ 8,840.00	
$ 5,000.00	
$ (23,000.00)	not applicable this year
$ (25,000.00)	
$ 320.00	
$ (9,825.00)	
$ -	
$ (70,615.00)	
$ 175.00	
$ 4,756.03	
$ 26.36	
$ 372.50	
$ 480.00	
$ 18.76	
$ 5.90	renews in September
$ 2,284.40	
$ 400.00	
$ 2,000.00	
$ (229.70)	
$ (816.39)	
$ 30.12	
$ 3.00	
$ 2,000.00	
$ 259.15	microsoft
$ 300.00	
$ -	
$ 2,954.71	
$ 2,600.00	
$ -	

TOTAL	**$**	**37,295.00**	**$**	**2,099.44**
Membership & Communications				
Zoom	$	5,200.00		
Survey Monkey	$	470.00		
Zoom Webinars for Woo Commerce	$	100.00		
Translation (Newsletter/Communications)	$	250.00	$	49.40
TOTAL	**$**	**6,020.00**	**$**	**49.40**
Conference				
AV costs	$	57,724.89		
captioning	$	10,530.00		
simultaneous interpretation	$	6,602.03		
Plenary speaker honoraria	$	6,000.00		
Translation	$	2,500.00		
Elder Prayer Gift	$	200.00		
Door Prizes	$	150.00		
Video editing/graphic recording	$	2,200.00		
Hosting Fee for Conference Recordings	$	480.00		
TOTAL	**$**	**86,386.92**	$	-
Business and Education				
Emodules 1,2,3 stipends	$	1,500.00		
Emodules software (Articulate 360)	$	-	$	1,691.38
Webinars 1,13,14 Stipends	$	1,500.00		
ABR Initiative - Vendor expenses (session 4	$	7,791.00	$	3,398.50
ABR Initiative - translation and intepretatior	$	3,426.80	$	2,746.78
Translation (written) (emodules)	$	1,800.00		
Translation (written) (webinars 1,13,14)	$	1,800.00	$	389.52
Translation (simultaneous) (webinars 1,13,1	$	1,695.00		
Interpretations (emodules)	$	1,695.00		
TOTAL	**$**	**21,207.80**	**$**	**8,226.18**
TOTAL EXPENDITURES	**$**	**150,909.72**	**$**	**10,375.02**
			$	-
GST/QST				
GST/HST paid				
Revenue-Expenses	**$**	**7,725.28**		

$ 717.36	**$ 922.81**	**$ 1,429.64**	**$ 483.25**	**$ 11,683.61**	**$ 5,018.77**
				$ 5,152.80	
$ -	**$ -**	**$ -**	**$ -**	**$ 5,152.80**	**$ -**
$ 12,995.00				$ 39,774.83	
$ 4,293.95			$ 6,960.24		
		$ 6,602.03			
	$ 2,642.15	$ 5,027.35			
				$ 1,350.00	
$ 17,288.95	**$ 2,642.15**	**$ 11,629.38**	**$ 6,960.24**	**$ 41,124.83**	**$ -**
$ 500.00	$ 500.00				
$ 3,898.50					
$ 202.11					
$ 1,376.50					
$ 1,130.00					
$ 7,107.11	**$ 500.00**	**$ -**	**$ -**	**$ -**	**$ -**
$ 25,113.42	**$ 4,064.96**	**$ 13,059.02**	**$ 7,443.49**	**$ 57,961.24**	**$ 5,018.77**
$ -					

$ 600.58	**$ 560.92**	**$ 540.25**	**$ 549.56**	**$ -**	**$ 24,606.19**
					$ 5,152.80
$ 469.20					$ 469.20
		$ 112.00			$ 112.00
		$ 80.21			$ 129.61
$ 469.20	**$ -**	**$ 192.21**	**$ -**	**$ -**	**$ 5,863.61**
					$ 52,769.83
					$ 11,254.19
					$ 6,602.03
	$ 3,500.00	$ 2,000.00	500		$ 6,000.00
					$ 7,669.50
					$ -
					$ -
					$ 1,350.00
					$ -
$ -	**$ 3,500.00**	**$ 2,000.00**	**$ 500.00**	**$ -**	**$ 85,645.55**
					$ -
					$ 1,691.38
			500		$ 1,500.00
		$ 3,898.50			$ 11,195.50
		$ 584.21			$ 3,533.10
					$ -
					$ 1,766.02
			565		$ 1,695.00
					$ -
$ -	**$ -**	**$ 4,482.71**	**$ 1,065.00**		**$ 21,381.00**
$ 1,069.78	**$ 4,060.92**	**$ 7,215.17**	**$ 2,114.56**	**$ -**	**$ 137,496.35**

$ 12,688.81	
$ 47.20	
$ 0.80	
$ (12.00)	
$ 120.39	
$ 156.39	
$ 4,955.06	
$ (724.19)	
$ -	
$ -	
$ (5,169.50)	
$ 200.00	
$ 150.00	
$ 850.00	
$ 480.00	
$ 741.37	
$ 1,500.00	
$ (1,691.38)	
$ -	
$ (3,404.50)	
$ (106.30)	
$ 1,800.00	
$ 33.98	
$ -	
$ 1,695.00	
$ (173.20)	
$ 13,413.37	

Conference Revenue	REVENUE	Year to Date
2023Conference Registrations	$ 63,875.00	
SETS Grant	$ 25,000.00	
Sponsorship	$ 4,000.00	
Anti-Racism Fund	$ 25,000.00	
TOTAL REVENUE	**$ 117,875.00**	**$ -**

Conference Expenditure	EXPENDITURE	Year to Date
AV costs (Encore)	57039.25	
simultaneous captioning (Wordly)	11000	
Plenary speaker honoraria	1500	
Translation (Pendleton)	5400	
Elder Prayer Gift	500	
Translation	2500	
TOTAL EXPENDITURES	**$ 77,939.25**	**$ -**

Budget request from Dec 7/22 meeting modified and sent via email Dec 21/22

ITEM	UNIT COST	FREQUENCY
AV costs (Encore)	57,039	1
simultaneous captioning (Wordly)	11000	1
Plenary speaker honoraria	500	3
Translation (Pendleton)	1800	3
Elder Prayer Gift	500	1
Translation	$ 2,500.00	1
TOTAL		

ITEMS TO COVER THROUGH SETS Grant	AMOUNT
simultaneous captioning (Wordly)	11000
Translation (Pendleton)	5400
AV & event management costs	8600
Total	**25000**

ITEMS TO COVER THROUGH ANIT-RACISM FUNI	AMOUNT
Translation of other materials	2500
Speaker and Elder Honoraria	2000
AV & event management costs	20500
Total	**25000**

PROJECTED REVENUE

REGISTRATION TYPE	UNIT PRICING	PROJECTED #
Individual Member	100	125
Individual Non-Member	150	75
Student	50	40
Presenters	50	30
unaffiliated (underemployed, participant, comm	30	100
Institutional Multi-Buy (20 -50)	100	225
Institutional Multi-Buy (51 -80))	75	75

Variance

Variance

ANNUAL AMOUNT
57039.25
11000
1500
5400
500
2500
$ 77,939.25

TOTAL
12500
11250
2000
1500
3000
22500
5625

Institutional Multi-Buy (81+)	50	110
Sponsorship - Gold	2500	1
Sponsorship -Silver	1000	1
Sponsorship - Bronze	500	1
Anti-Racism Fund	25000	1
SETS GRANT	25000	1
	TOTAL	
	Total Participation	**780**
		Projected Variance
Notes:		
*Items in red signify applications and invitations have been submitted but funding has not been conf		
**Profits to be re-invested into CAREB-ACCER workships, events, and trainings		

5500		
2500		
1000		
500		
25000		
25000		
117875		
$ 39,935.75		
irmed		

BUSINESS & EDUCATION REVENUE	ANNUAL BUDGET	
Community Engaged Research (single license)	750	
Community Engaged Research (institutional license	3750	
TOTAL REVENUE	**$ 4,500.00**	**$ -**
BUSINESS & EDUCATION EXPENSES		
Translations for Principles of Research ethics ($0.18	508.75	
Translations for Promoting A Culture of Research E	407	
Translations for Research with Humans in Vulnerab	425.5	
Translations for the history of research ethics ($0.1	962	
Articulate Rise	1898.77	
Promotional for webinars and emodules translatio	555	
Emodule developer stipend: Community Engaged	500	
Webinar Translation	400	
Webinar simultaneous interpretation	565	
Webinar Stipend	500	
TOTAL EXPENDITURE	**$ 6,722.02**	**$ -**
VARIANCE	**$ (2,222.02)**	

Budget request from Nov 2022 meeting; additional webinar added Dec 20/22

EXPENSES

ITEM	UNIT COST	FREQUENCY
Translations for Principles of Research ethics ($0.18	508.75	1
Translations for Promoting A Culture of Research E	407	1
Translations for Research with Humans in Vulnerab	425.5	1
Translations for the history of research ethics ($0.1	962	1
Articulate Rise	1898.77	1
Promotional for webinars and emodules translatio	555	1
Emodule developer stipend: Community Engaged	500	1
Webinar Translation	400	1
Webinar simultaneous interpretation	565	1
Webinar Stipend	500	1
TOTAL		

ANTICIPATED/PROJECTED REVENUE OFFSETS	UNIT COST	PROJECTED QUA
ITEM	50	15
Community Engaged Research (single license)	250	15
Community Engaged Research (institutional license)		
TOTAL		
VARIANCE		

YEAR TO DATE	VARIANCE
	$ -
$ -	**$ (4,500.00)**
	$ -
$ -	**$ 6,722.02**

ANNUAL AMOUNT	JUSTIFICATION
508.75	
407	
425.5	
962	
1898.77	
555	
500	
400	
565	
500	
6722.02	

ANNUAL AMOUNT	JUSTIFICATION
750	
3750	
0	
0	
0	
0	
4500	
2222.02	

invoice	details	amount	date service/rcd	date pd	

type		notes